



STUDENT PRACTICE CONTRACT

for practice educational placement for gaining a Bachelor's degree at **Social pedagogy / Early Education / Family Education** at the University of Applied Sciences Düsseldorf
between the practice place

precise description with address and telephone

and

Miss/Mister

student Bachelor's study Social pedagogy

born on _____ in _____ student number _____

address _____

phone _____ e-mail _____

§ 1 Duration of the practice occupation

The practice covers an amount of 640 hours.

The working hours are an average of ___ hours within a _____ day work week (___ weeks).

The practice occupation

starts on _____ ends on _____ amount of weeks _____

§ 2 Occupational field/task description/work content

The following occupational fields are planned for the student:

§ 3 Duties of the contract partners

(1) The student is bound to:

1. perceive the offered practice opportunity,
2. to thoroughly fulfill the assigned tasks,
3. to execute the orders given by the practice place or the by persons authorized by it,
4. to consider the applying regulations of the practice place, especially working hours, work order and regulations concerning preventing accidents, as well as obligation to confidentiality agreement,
5. to report immediately an absence from the practice place to it and in case of a disability to work not later than 3 days to submit a medical certificate.

(2) The practice place is bound to:

1. according to a compiled by it educational plan to employ the student, so that he or she gets the opportunity to become acquainted with the working field of social work and social pedagogy facilities,
2. to provide a supervision by a qualified and accordingly trained staff member for the student ,
3. to make the student available for the participation at courses of the Department of social and cultural studies accompanying the practice occupation,
4. to employ the student with a concrete task description within a as in §2 listed field,
5. after ending the practice occupation to issue a certificate describing the nature, extent and result of the practice placement.

§ 4 Salary

The monthly salary amounts to: _____

§ 5 Practice guidance

The practice place announces

Miss/Mister _____

Profession _____ for a practice supervisor

for the training of the student. This practice supervisor is likewise a dialogue partner to the student and to all employees of the practice office concerning all questions that concern this contractual relationship.

§ 6 Supervising lecturer

The Department of social and cultural studies entitles a supervising lecturer for the student.

§ 7 Change of the practice place

A change of the practice place during the practice occupation can only take place under justified exceptional circumstances and requires the consent of the practice office of the Department of social and cultural studies.

§ 8 Insurance coverage

The legal status as a registered student does not get concerned by the practical occupation.

A student who is bound to a health insurance remains with this student health insurance.

The student is insured against accidents during the practice occupation through the professional cooperative or through the according insurer of the practice place and during the visit of the practice accompanying modules through the accident insurer of the University of Applied Sciences Düsseldorf (Unfallkasse NRW der Hochschule Düsseldorf).

§ 9 Contract drawing up

This contract gets signed in three identical copies by every contract partner. Every contract partner obtains after signing a copy to keep.

§ 10 Rescission of the contract

(1) The contract can be early terminated

- by both sides through a cancellation because of an important reason without an adherence to a time limit (§262 BGB),
- through the student after agreement with the supervising lecturer as a consequence of considerable alterations of the occupational field as in §2 or as a consequence of alterations of the own studying or training goals within a time limit of 4 weeks

(2) The termination has to be declared in writing and containing the reasons, whereby the practice office of the Department Social Work and Social pedagogy obtains immediately a duplicate.

§ 11 Further agreements

Further agreements, which concern the configuration of the practice education placement, require a written form.

For the practice place:

.....
(Signature and stamp)

.....
(Date)

Student:

.....
(Signature)

.....
(Date)

For the University of Applied Sciences Düsseldorf:

.....
(Signature and stamp)

.....
(Date)